

EEU Annual Timeline of KINDERGARTEN Academic Deadlines

Point Person for questions/information – if applicable

Trimesters for 2024/2025 School Year:

**First: 9/4-12/3,
Second: 12/4-3/19,
Third: 3/20-6/18**

August

Kindergarten Preview **8/20**

Orientation & classroom set-up **8/26 through 9/6** *Chris/Lana*

Students' First Day **9/9**

September

Begin documentation for WA Kids

Begin IEP data collection & develop methods for formative & summative evaluation for all students

SPS First Trimester reporting period begins 9/4 (for “progress reports” as SPS calls them) **9/9 is K's first day** *Lana*

October

Documentation for WA Kids

November

TSG checkpoint for start of K **11/15** *Lana*

SIM Session (student intervention meeting) #1 of 3 (K head teachers meet separately w/family support & coaches to address concerns & discuss supports for students) (**Nov. Specific dates TBD for Sharks & Jellyfish**) *Lana*

Family Conferences **11/25-11/27** (with flexibility around scheduling) *Chris/Lana*

Riser projections to district (3rd week) *Chris*

December

SPS First Trimester reporting period ends for progress reports **12/3** *Lana*

SPS Second Trimester reporting period begins **12/4**

Gen Ed Progress Reports due **12/11**

IEP Progress Reports due **12/11**

January

Collect ESY data (compare with Dec IEP progress reports post winter break) *Chris*

IEP Riser Process: meet w/ families, submit Student Needs Matrix & complete Prior Written Notice *Chris*

February

March

Staffing Session #2 of 3 (K head teachers meet separately w/family support & coaches to address concerns & discuss supports for students) **mid-March, date TBD Lana**

SPS Second Trimester reporting period ends for progress reports **3/19 Lana**

SPS Third Trimester reporting period begins **3/20**

Gen Ed Progress Reports due **3/27**

IEP Progress Reports due **3/27**

ESY data checkpoint post mid-winter break **Chris**

April

Submit ESY documentation to district **Chris**

May

Begin work on transition reports (for IEP students transitioning to 1st grade) and reach out to receiving teams **Lana**

Staffing Session #3 of 3 (K head teachers meet separately w/family support & coaches to address concerns & discuss supports for students) **late May, date TBD Lana**

IEP Amendments as needed for risers **Chris**

June

SPS Third Trimester reporting period ends for final progress reports **6/18 Lana**

Gen Ed Progress Reports due **6/25**

IEP Progress Reports due **6/25**

Finalize transition reports for receiving IEP team **Chris**

ONGOING PRACTICES:

Daily pre-brief/debrief meetings. Notes shared with all team members

IEPs scheduled with all necessary team members prior to annual review date

Team meetings

Classroom expectations created, taught, practiced, posted and reviewed Regular newsletters and family communication

Daily schedule & planning posted for staff & families