

ESY IEP—Extended School Year Process and Dates for 25/26 School Year

** If ESY is checked YES on the services page in the annual IEP you can move forward to create an ESY IEP**

If ESY is checked NO on the annual IEP you will need to amend the IEP, check YES for ESY on the Services Page*

▪ Notification Tab

- Add meeting date and time
- Check purpose of meeting – Develop an ESY
- Add parent contact – can ask to proceed with no meeting
- Check for accuracy and add team members

▪ Planning Tab

- Add start and end dates for ESY services – July 7th - July 30th (Tue, Wed, Thur)
- Add Recommendation Basis (required)
Due to data and lack of progress on IEP goals, the team has agreed that the student qualifies and needs ESY for the summer of 2024
- Enter hours student spends in school per week (for ESY services) 720 Minutes a week
- Select goals for ESY services by checking the corresponding radio buttons - Please do not just select only Social Behavioral Goals. We have 4 hours per day at ESY and need to work on academic goals too.
- Click Save

The screenshot shows the IEP Online web application interface. The browser address bar displays 'xeponline.wa-k12.net'. The application header includes the 'iep online' logo, user information 'Welcome Lisa Young to Seattle!', and navigation links for Home, Services/Solutions, User, and Admin. The main navigation menu is set to 'Plan', with sub-menus for Demographic, GT, Eligibility, and Plan. A left sidebar contains a navigation menu with 'Notification Signatures', 'Planning', 'Services', and 'Prior Notice'. The main content area is titled 'Student Roster' and includes buttons for 'Find Student' and 'Print'. The 'Dates' section shows 'Start Date' as 07/11/2023 and 'End Date' as 08/03/2023. The 'Description of skills/behaviors that require ESY services in order to be maintained' field contains the text: 'Student has emerging skills that we would like to maintain, and he has a hard time transitioning back to school when he has time off.' The 'Student' section shows 'Total minutes per week of building instructional time available for this student (excluding lunch)' as 720. The 'Goals' section contains two text boxes: 'when given a naturally-occurring opportunity to zip his coat Yadet will engage the zipper of his coat improving dressing independence from earning a score of 3/36 on scoring rubric to earning a score of at least 20/36 on scoring rubric as measured by OT-created data collection sheets to be completed by special education staff and occupational therapist.' and 'when given a piece of cardstock 6 inches wide and a pair of loop-handled adaptive scissors OR safety scissors Yadet will cut across the cardstock improving bilateral coordination and success with classroom tool use from'.

▪ Services Tab

- Select Transportation Type – Special Education Transportation
- Add ESY service matrix:

- You can average the 720 over the # of areas of SDI.
 - 2 areas of SDI 360 minutes each
 - 3 areas of SDI 240 minutes each
 - 4 areas of SDI 180 minutes each
 - 5 areas of SDI 144 minutes each
 - 6 areas of SDI 120 minutes each
- **ESA's needs for ESY -OT,PT,SLP MUST go through the ESA staff for approval**
- **PWN—Complete:**
 - Description of the proposed or refused action: **Determine the need ESY Services for summer of 2025**
 - The reason we are proposing or refusing to take action: **Develop an ESY IEP for Summer of 2025**
 - Description of any other options considered and rejected: **The need for ESY IEP was considered and accepted**
 - The reasons we rejected those options were: **The ESY IEP was not rejected**
 - A description of each **procedure, test, record**: ESY Data, teacher feedback
 - Any other factors: None currently